

January 14, 2015

Regular Session

The Bellevue Municipal Utilities met in regular session on January 14, 2015 at 12:00 noon in the Council Chambers with Chairman Ken Walsh presiding. The roll call was as follows:

PRESENT: Board members Ken Walsh, Barry Nudd and Lucy Zeimet. Also present were City Administrator LorasHerrig and Superintendent Bob Ploessl.

ABSENT: NONE

APPROVAL OF AGENDA

It was moved by Zeimet and seconded by Nudd to approve the Agenda with the following addition:

RURAL BROADBAND CONNECTIONS

Motion carried unanimously.

CONSENT AGENDA

It was moved by Nudd and seconded by Walsh to approve the Consent Agenda. Motion carried unanimously.

- A. Approve Minutes of 12/10/14 Regular Session
- B. Approve December Financial Reports
- C. Approve Bills and Claims as authorized
- D. Approve New Vendors

SUPERINTENDENT'S REPORT

Superintendent Bob Ploessl updated the board on meter installations. The electric meter installation has been completed and approximately two-thirds of the water meters are completed. It was noted that process has gone very well and the staff has done an excellent job.

RIVERVUE TRAIL LIGHTING

The Board had previously discussed lighting on the Rivervue Trail to the northern City limits. Superintendent Bob Ploessl noted that there would be approximately ½ mile of line that would need to be covered if a pole was installed approximately every 500 feet. This would involve 16 lights. It is approximately \$500.00 per pole in materials. A section of line just north of Bellevue Sand and Gravel Pit does not have poles on the west side so the poles would need to be added. Bob estimated that the total construction could cost \$10,000.00 to \$15,000.00. The Board felt that it was more important to provide lighting in the underpass area where the trail passes underneath Highway 52. This construction could be done in the spring and for under \$1,000.00. After discussing the matter further it was moved by Zeimet and seconded by Nudd to install lighting on the Highway 52 underpass as soon as staff is available. Motion carried unanimously.

TRANSMISSION LINE SALES

Superintendent Ploessl reviewed a letter that was dated December 30, 2014 from legal council for the Central Iowa Power Cooperative. In addition to receiving the completed agreement, the Bellevue Municipal Utilities received a check in the amount of \$18,905.00 for the transmission line sale. There was no further action needed for this matter.

RESOLUTION NO. 01-15UB ESTABLISHING REBATES

It was moved by Nudd and seconded by Walsh to approve Resolution No. 01-15UB establishing rebates. Roll call vote carried unanimously.

RESOLUTION NO 01-15UB

A RESOLUTION ESTABLISHING REBATES FOR ENERGY EFFICIENCY PROGRAMS

WHEREAS, the Bellevue Municipal Utility Board of Trustees is responsible for the management of the Bellevue Municipal Utilities, and

WHEREAS, it is the responsibility of the Bellevue Municipal Utility Board of Trustees to encourage energy efficiency, and

NOW, THEREFORE BE IT RESOLVED that the following and attached rebates are established effective January 14, 2015. Program guidelines and applications are to be administered through the offices of the City of Bellevue and the Bellevue City Administrator.

1. Tree Planting Program-The Bellevue Municipal Utilities will reimburse customers ½ of the cost of planting trees up to a maximum of \$200.00
2. Backflow Stop Valve Rebate-Rebate up to \$500.00 for qualifying property owners where a previous problem has occurred for the installation of a sewer backflow stop valve.
3. Rain Barrels – Up to 55 gallons – Rebate \$15.00
Larger than 55 gallons – Rebate \$25.00

Passed and approved this _____ day of _____, 2015.

Secretary

Chairman

RESOLUTION NO. 02-15UB LOAN AUTHORIZATION

Zeimet moved and second by Walsh to approve Resolution No. 02-15UB authorizing a \$400,000.00 loan from the Electric Capital Fund to the Municipal Water Fund. Roll call vote carried unanimously.

RESOLUTION NO. 02-15UB

A Resolution Authorizing a \$400,000.00 Loan from the Electric Capital Fund to the Water Department.

WHEREAS, the Bellevue Municipal Utility Board of Trustees has responsibility for the electric and water departments of the City of Bellevue, and

WHEREAS, the Water Department is investing app \$400,000.00 in municipal water infrastructure, and

WHEREAS, the Electric Capital Fund has adequate reserves at this time.

NOW, THEREFORE BE IT RESOLVED that a \$400,000.00 Loan from the Electric Capital Fund to the Water Department is approved. The money will be loaned at 0% interest and payments will begin 12/01/16. A payment schedule is attached to this resolution.

Passed and approved this day of , 2015

Secretary

Chairman

RESOLUTION NO. 03-15UB AMENDING WATER RATES

Zeimetmoved with a second by Nudd to approve Resolution No. 03-15UB Amending Water Rates. Roll call vote carried unanimously.

RESOLUTION NO. 03-15UB

A RESOLUTION AMENDING RATES FOR THE MUNICIPAL WATER SYSTEM

WHEREAS, the Municipal Utility Board of Trustees has the responsibility of operating and maintaining the City of Bellevue Municipal Water System, and

WHEREAS, that responsibility includes insuring the financial stability of the system, and

WHEREAS, current obligations necessitate adjusting the present rate structure.

NOW, THEREFORE BE IT RESOLVED that the following water rates are adopted.

- 1. Consumption Rate- The charge for usage of water will be 1.82 cents per cubic foot
- 2. In addition to fees for consumption, a facility charge swill be assessed to each user.

The criteria for determining whether a facility charge should be assessed will include but not be limit to the following:

- 1. The customer must be connected to the service (either water or sewer) and/or the customer must have access to a city water or sewer main without crossing property not owned by them
- 2. The customer must have at least one of the following:
 - 1. City Water Meter
 - 2. City Electric Meter
 - 3. Municipal Cable Connection
- 3. The facility charges will not be assessed to more than one structure on each parcel of property unless the parcel is used for more than one purpose or has more than one user

The rates for facility charges will be as follows:

Residential Customers

- Single Family \$10.00
- Multi Family- Single Metered current facility charge multiplied by number of units

Multiple Metered a facility charge will be assessed for each meter

Commercial Customers- Average residential usage is approximately 450 cubic feet of water per month or 5400 cubic feet per year

Usage (Yearly)	
0 C.F. -5400	\$10.00
5401-10,800	\$15.00
10,801-21,600	\$20.00
21,601-100,000	\$25.00
Over 100,000	\$30.00

- 3. Bulk Water Rate – The charge for bulk water provided by Bellevue Municipal Utility will be 2 cents per gallon. The minimum charge will be \$15.00 for each purchase.
- 4. Connection Fee – Before any connection to a water main is made, a fee will be paid to the Municipal utility to cover the cost of a corporation valve, a water meter, the

cost of issuing the permit and supervising, regulating and inspecting the work. The fee be as follows:

1 inch or small	\$200.00
Larger than 1 inch line	\$400.00 plus tapping fee

5. Disconnection/Reconnection fees- A Fee of \$15.00 will be charged anytime a line is turned off or turned on.

Passed and approved this day of , 2015

Secretary

Chairman

FEBRUARY MEETING DATE

The Board reviewed possible dates for the February meeting, Zeimet indicated she would not be available for the February meeting and Nudd would not be available during the month of March. It was agreed by the remaining members that they would proceed with the normal meeting date of February 11, 2015.

BOARD TRAINING

City Administrator Herrig shared information on board training that will be held in Dubuque on March 4, 2015. Each board member will review the dates to determine if they are available for the training.

IAMU ANNUAL CONFERENCE

City Administrator Herrig shared information on the IAMU Annual Conference.

RURAL BROADBAND CONNECTIONS

The Board discuss possible rural broadband expansion opportunities based on new Federal and State programs. Herrig is to keep them updated on any possibilities associated with these new programs.

BILLS AND CLAIMS

The following Bills and Claims were paid as approved:

Treas. State of Iowa	Sales Tax 12/01-15, 2014	3024.00
IPAIT	Purchase Power	119836.23
ATS Petro	Fuel Purchase	83.50
Dubuque Networking Service	Support Agreement	5000.00
Philip Bormann	Service Deposit Refund	117.29
US Cellular	Cell Phone Service	413.33
William Licht	Service Deposit Refund	144.64
Assurant Emp. Benefits	Util. Life Ins.	52.80
Black Hills Energy	Elec./W.W Gas Bill	1493.63
Medical Assoc. Health Ins.	Util. Health Ins.	9238.01
Bellevue Mun. Util.	Trsf.Funds to Elec. Cap Fund	15000.00
Bellevue Mun. Util.	Utility Bills	7032.58
Bellevue Sand & Gravel	UndergrdConstExp,	145.16
Beth Norpel	Miscellaneous	50.00
Brendan Kueter	Service Dep. Refund	513.50
Card Center	Elec. Office Sup/Operating Sup	462.92
Casey's General Store	Elec. Gas Purchase	16.25
Chuck Kueter	Window Rebate	40.00
Cindy Blake	Reimb.-Training Expense	576.11
Cindy Eggers	Service Dep. Refund	332.56
City of Bellevue	Util. Office Trsf/Internet Chg.	28580.06
Crescent Elec. Supp.	Elec. Undgrd. Const. Exp.	2792.70
Dan Sturm	Lighting Rebate	38.00

Dave Kilburg	Lighting Rebate	10.00
Dennis Weiss	Lighting Rebate	44.00
David Kohl	Service Deposit Refund	136.25
Fletcher-Reinhardt	Elec. Minor Eq.	109.58
Garth Docherty	Dishwasher Rebate	25.00
GertZeimet	Lighting Rebate	14.00
IA Assn. of Mun. Util.	Medinger Program Fee	1100.59
IA Assn. of Mun. Util.	Hearing Test/ECIASSO Dues	579.88
IIW PC	Water Eng. Expense	2362.50
Innovative Systems	Computer Conversion Exp.	911.14
Iowa One Call	Locate Expense	15.30
Brett Ploessl	TV Rebate	40.00
Jim & Ruth Cavanaugh	TV Rebate	40.00
Keystone Lab Inc.	Water Outside Lab Testing	131.00
Kristy Weiss	Window Rebate	380.00
Lampe True Value	Water/WW/Elec. Supplies	124.26
LorasHerrig	Lighting Rebate	44.00
Loras J Weber Const.	Elec. UndergrdConst Exp.	2966.00
Meier Elec. Inc.	WW Oper. Exp.	58.00
Metering & Technology Sol.	Elec/Water Meters Exp.	3641.51
Nancy Clark	Service Deposit Refund	192.31
Per Mar Sec. Services	Util. Bldg. Sys. Security	200.11
Petty Cash	Reimbursement	142.37
QC Analytical Service	WW Outside Lab Testing	340.00
Randy Rubel	Lighting Rebate	19.00
Rick Zeimet	Lighting Rebate	36.00
River Valley Energy	Elec. Gas Purchase	33.90
Riverview Chiropractic	Service Deposit Refund	216.86
Samantha Michels	Service Deposit Refund	271.84
Schoenthaler, Bartelt, Kahler &Reicks	Legal Expense	87.50
Sewer Equipment	Sewer Jetter Rep Exp.	916.20
Skarshaug Testing Lab Inc.	Elec. Op. Expense	433.78
State Hygienic Lab	Water Outside Lab Testing	19.00
Terry Putman Jr.	Service Deposit Refund	202.64
The Battery Center	Electric Oper. Supplies	26.20
The Car Wash	Util. Gas Purchase	457.80
The Herald Leader	Publications	97.36
Till's Garage Inc.	Elec. Equip. Repair	77.98
Troy Weber	Service Deposit Refund	195.25
U.S. Post Office	Postage	269.50
Universal Electric	Undergrd. Const. Exp/ Minor Eq.	738.25
Verizon Wireless	Cipco Monthly Access	9.32
Welter Storage Eq. Co	Elec. Minor Eq.	246.10
Windstream	WW/Elec. Phone Expense	93.64
Bellevue Mun. Util.	Loan Ele. Cap Fund to Wat. Dept	400,000.00

ADJORNMENT

Nudd moved with a second by Zeimet to adjourn at 12:30 p.m. Motion carried unanimously.

Secretary

Chairman